



Office of Personnel  
Management

UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

September 5, 2019

Taylor Amarel  
MuckRock News, DEPT MR 76316  
411A Highland Ave  
Somerville, Massachusetts 02144-2516

Re: FOIA 2019-06601

Dear Mr. Amarel:

This responds to your Freedom of Information Act (FOIA) request dated June 30, 2019, to the United States Office of Personnel Management (OPM). You requested copies of the "last 200 pages of emails sent to, from, or copied to [Kimberly.Holden@opm.gov](mailto:Kimberly.Holden@opm.gov)."

Your request is denied because it does not reasonably describe the records sought since you did not state the topic/subject. The FOIA and OPM's regulations implementing FOIA requires that requests describe the records sought with sufficient detail to allow an agency employee familiar with the subject area of the request to locate the records with a reasonable amount of effort. 5 CFR 294.108(c). Your request does not adequately describe the records sought, therefore, we are unable to process your request at this time. Moreover, the manner in which the request is currently posed - as a broad search in the email account of a senior official without any other context or description of what you are actually seeking, poses an undue burden on the agency to process. If you wish to pursue your request, please resubmit it with sufficient detail that a subject area is identified.

The undersigned is responsible for this determination. You have the right to appeal this determination. Should you wish to do so, pursuant to 5 CFR 294.110, you must send a copy of your initial request, a copy of the letter denying the request, and a statement as to why you believe the denying official erred within 90 days from the date of this letter to:

U.S. Office of Personnel Management  
Office of General Counsel  
1900 E Street, NW  
Washington, DC 20415

Both the front of the envelope and the first page of your letter should be marked "FOIA Appeal."

The Office of Government Information Services (OGIS) was created to offer mediation services to resolve disputes between FOIA requesters and federal agencies as a non-exclusive alternative to litigation. You may contact OGIS in any of the following ways:

The U.S. National Archives and Records Administration  
Office of Government Information Services  
8601 Adelphi Road - OGIS  
College Park, MD 20740-6001  
Telephone: 202-741-5770 or 1-877-684-6448  
Fax: 202-741-5769 OGIS  
Email: [ogis@nara.gov](mailto:ogis@nara.gov)

If you have any questions regarding your request, please contact the FOIA analyst by e-mail at [Shonda.Adams-Akere@opm.gov](mailto:Shonda.Adams-Akere@opm.gov) or by calling (202) 606-1585.

You may also seek additional assistance from OPM's Public Liaison, Wen Liu. The OPM FOIA Public Liaison can be reached as follows:

Email: [Wen.Liu@opm.gov](mailto:Wen.Liu@opm.gov)  
Telephone Hotline: 202-606-1153

Sincerely,



Kimberly A. Holden  
Deputy Associate Director  
Talent Acquisition and Workforce  
Shaping